

THE MI'GMAQ CHILD AND FAMILY SERVICES OF NEW BRUNSWICK INC. (MCFSNB)

The Mi'gmaq Child and Family Services of New Brunswick Inc. (MCFSNB) is seeking an individual to join the Senior Management Team as the Director of Prevention Services.

Based on the premise of "*Healthy Families Produce Healthy Children*" the purpose of this advanced management position is to provide leadership, direction and program oversight to a team of professional and paraprofessionals focused on the development, implementation and delivery of a broad range of new prevention-based programs, standards and response services designed to protect, educate, empower and support children, their families, elders and the vulnerable.

The MCFSNB is comprised of seven members communities: Eel River Bar, Fort Folly, Indian Island, Buctouche, Pabineau, Metepenagiag and Eel Ground.

KEY RESPONSIBILITIES:

1. Staff Supervision: providing leadership, guidance and strategic direction to Social Workers, Head Start and Day Care Workers and community resources.
 - the implementation of a broad range of early detection and intervention strategies
 - Performance/Staff evaluation
 - Review Staff caseload
 - Coordinate Staff Development
 - Attend scheduled staff meetings
2. Information Management
 - Collect and compile staff Reports
 - Ensure the health, safety, security, well-being and confidentiality of clients are protected at all times.
 - Provide reports as required to meet the terms and conditions of agreements, legislative requirements and obligations and internal policies.
3. Accountability
 - Serve as a spokesperson and advocate on behalf of client, children, their families, elders and vulnerable adults.
 - Build and maintain good working relationships with band administration staff and service providers as well as participate in relevant community events, organizations and committees.

**And other responsibilities to support the MCFSNB success.

ESSENTIAL QUALIFICATIONS:

- A bachelor's degree such as Health, Education, Social and/or Behavioral sciences and a considerable proven (8 years) related experience in the successful development and implementation in program/community development services.
- A minimum of five (5) years of experience in managing the budget, finances, staff and all aspects of Child and Family Services Programs delivery.
- Considerable knowledge of First Nation socio-economic realities and the provision of culturally safe care.
- Computer skills in Microsoft Office
- Excellent written and oral communication skills
- Reliability, sound judgement, adaptability and flexibility

DIRECTOR OF PREVENTION SERVICES MCFSNB 2019 JOB POSTING

- Client Service orientation
- Ability to multi-task and prioritize

** An equivalent combination of training education and experience may be considered for this position.

Candidates are expected to have and shall be assessed on a broad range on leadership and technical competencies.

SALARY RANGE:

\$77,090.00 to \$84,500.00 annually (commensurate with quality of experience and education) as well as competitive pension and benefit programs.

Those candidates interested in applying for this position are invited to submit a resume demonstrating their relevant qualifications to Kelly Dennis, Human Resources Assistant at: kellydennis@nb.aibn.com no later than March 7, 2019 by 5:00 pm AST.